

WORKING ALONE POLICY

This policy is for any Powerhouse worker who will be working alone at a client site or from an office. This applies to Powerhouse Supervisors and their workers, and Management workers. A person is alone at work when they are on their own, cannot be seen or heard by another person or cannot expect a visit from another worker.

- *Do not work in confined spaces.*
- *Tell others where you will be: Inform the client when you will start and finish at their worksite. If the client cannot be informed, inform a family member or colleague of your start and finish times and the location of the worksite. Ensure they have your mobile phone number to contact you. Inform the client/family member when you have finished the job and returned safely home.*
- *Carry communication: Carry a charged mobile phone with you to contact the client/family etc. member and to use in the event of an emergency (e.g., to call for medical, fire service or police help).*
- *Carry QWHSE instructions: Carry the charged tablet with you to access QWHSE instructions.*
- *Keep hydrated and cool: Carry sufficient drinks to keep hydrated, take rest breaks, and wear sun protection on hot days.*
- *Keep alert: Do not work when fatigued or feeling the influence of medication, alcohol or other drugs where your safety is at risk.*
- *Carry first aid kit: Have your first aid kit nearby.*
- *Check competence: Do not start work if you judge you do not have sufficient competence to do the job safely.*
- *Complete checks and follows SWPs etc: Complete the SWMS before starting the job and follow the SWPs correctly and the controls in the QWHSE Manual. Refer to MSDS/SDS (SDS) for further instructions on chemicals handling, emergency response etc.*
- *Avoid unsafe equipment: Do not use unsafe plant and equipment.*
- *Avoid unsafe electrical equipment: Do not use untagged and unsafe electrical equipment and residual current devices.*

Corey Dowler,



Michael Jauncey,



Directors, Powerhouse Wiring Solutions Pty Ltd 01/09/23

